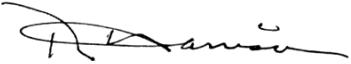


TEXARKANA POLICE DEPARTMENT

GENERAL ORDERS MANUAL

SUBJECT	Department Issued Take-Home Units		
NUMBER	1101.18	EFFECTIVE DATE	April 12, 2011
Scheduled Review Date	June 25, 2021	ISSUE DATE	April 12, 2011
Date Reviewed	June 25, 2019	REVISION DATE	
APPROVED BY		(Reserved for Expansion)	

I. Purpose and Scope

- A. The Texarkana Police Department assigns take-home units to personnel who are assigned in different Divisions within the Agency. The take-home unit facilitates adequate and timely responses of those personnel who are subject for emergency recall to service for various crimes, emergency operations and administrative functions.

II. Policy

- A. It shall be the policy of the Texarkana Police Department to institute rules and guidelines that govern the manner in which Department issued take-home units are deployed and utilized. All Department employees shall recognize and adhere to the following guidelines within this policy.

III. Procedure

- A. All personnel who are assigned a Department owned take-home unit will park their issued unit in the driveway, garage, yard or parking lot located at their residence upon ending their tours of duty.
- B. This policy specifically prohibits personnel from parking their assigned take-home unit on city streets, alleyways or roadways that support the flow of other vehicle traffic.
- C. All personnel shall limit their use of their assigned take-home unit for those functions and duties strictly related to official police business and shall not be authorized for personal use of any nature.

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