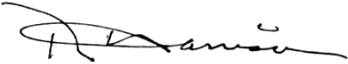


TEXARKANA POLICE DEPARTMENT

GENERAL ORDERS MANUAL

SUBJECT	Departmental Ride-Along Program		
NUMBER	1101.08	EFFECTIVE DATE	June 01,2010
Scheduled Review Date	June 17, 2021	ISSUE DATE	June 01,2010
Date Reviewed	June 17, 2019	REVISION DATE	
APPROVED BY		ALEAP Standards	

I. Scope and Purpose

- A. In order to facilitate the image of the Department while providing a more focused view of police operations, the Department has developed and instituted a program by which members of the community can request and subsequently become approved to ride-along as a passenger with a member of the Agency during the course of their tour of duty. The Agency believes this exposure will enable members of the media, members of civic organizations and members of minority organizations the opportunity to not only gain an added perspective of police field operations, but their involvement in this program will also aid in the resolution of police community problems.

II. Policy

- A. It shall be the policy of the Texarkana Police Department to formulate and institute a ride-along program which shall be governed by specific rules and other mandates necessary to define the scope, requirements, limitations and other procedures that define the manner in which the program shall be administered. It shall be the duty of the members of the Department to recognize and adhere to the established program mandates.

III. Procedure

- A. Due to the nature of the Texarkana Police Department, the Agency often receives requests from people within the community to be afforded an opportunity to learn about the Department's activities through observation or participation in police sponsored training programs. Most of these requests are submitted from a desire to better understand the impact the Department's mission places among the officers of the Agency and the citizens of the community.
- B. All individuals requesting to participate in the Department's ride-along program shall complete a Release of Liability Waiver that holds harmless the Agency and the City of Texarkana, Arkansas for any damages or indemnity claims. These requests should be forwarded to the appropriate Division Commander through the Division's established chain-of-command. The request should ultimately be forwarded to the Services Division Commander.
- C. Requirements and Procedures
1. Unless the requesting observer is an active member of the Department's Police Explorer Program, the observer must be a minimum of eighteen (18) years-of-age. Should the requesting observer be under the age of eighteen (18), the observer's parent or legally established guardian shall endorse the ride-along request form.

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2. A ten (10) day waiting period is required from the date the request was presented before the observer can be scheduled to accompany an officer in the field. The waiting period has been established to allow for a screening period which includes a NCIC / ACIC check as well as a local criminal history check. These checks must be complete before permission for the ride-along is granted.
 - a. A Supervisor can waive this requirement on a case-by-case basis. Such a waiver is normally utilized for visiting members of another law enforcement agency or in light of those situations when participation in the ride-along program by the observer is deemed to be in the best interest of the Department.
3. Unless additional requests are approved by the Shift Commander, Division Commander or the Chief of Police, observers are limited to a maximum of two (2) ride-along periods during any one calendar year.
4. Observers shall comply with the Department's established dress code which governs the appearance of civilian employees during ride-along periods.

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IV. Forms

**TEXARKANA POLICE DEPARTMENT
RIDE ALONG RELEASE OF LIABILITY WAIVER**

AGREEMENT ASSUMING RISK OF INJURY OR DAMAGE, WAIVER AND RELEASE OF CLAIMS AND INDEMNITY AGREEMENT

WHEREAS, I, _____, being at least eighteen (18) years of age, and not being a commissioned member of the Texarkana Police Department, Texarkana, Arkansas, have made a voluntary request to ride as an observer in a vehicle assigned to the Police Department, and to accompany a member or members of the Police Department in the performance of their official duties, or to observe the operations of the Police Department within the confines of any Police Department Facility and;

WHEREAS, the Chief of Police will consent to permitting an observer to travel in a vehicle assigned to the Police Department and accompany members of the department during performance of their duties, or to observe the operations of the Police Department within the confines of the Police Department Facilities, upon the conditions set forth hereafter; due to the public interest in having members of the community, including members of the press, educators and children's groups in the community, become familiar with the operations, duties, and nature of the Police Department.

In order for authorization to ride / observe in a vehicle assigned to the Texarkana, Arkansas Police Department and to accompany a member or members of said department during the performance of their official duties, and / or to observe or participate in the operations of the Police Department within the confines of any Police Department Facility, I do hereby agree:

1. That I am aware that the work of the Police Department is inherently dangerous and that I may be subjected to the risk of death or personal injury or damage to my property by accompanying a member or members of the Police Department during the performance of their official duties and that I freely, voluntarily, and with such knowledge assume the risk of death, personal injury or property damage arising from or in any way connected with the use of weapons; unlawful acts or forcible resistance by law violators or suspected law violators, assault, riot, breach of the peace, fire, explosion, gas, electrocution or the escape of radioactive, chemical, or biological substances, or bio-hazards while accompanying a member or members of the Police Department during the performance of their official duties.
2. That the City of Texarkana, Arkansas, the Texarkana, Arkansas Police Department, its sureties, all members of the Texarkana, Arkansas Police Department, their sureties and each of them, shall not be responsible or liable for any injury, damage, loss or expense, either to me or to my property incurred during the ride along / observation while accompanying any member or members of said department during the performance of their official duties, or observing or participating in the operations of the Police Department at any Police Department Facility, and resulting from any negligent act or omission on the part of any member of the Texarkana, Arkansas Police Department.
3. For myself, my heirs, executors, administrators and assigns to defend and indemnify the City of Texarkana, Arkansas, Chief of Police, all members of the Texarkana, Arkansas Police Department, their sureties and each of them against any and all manner of actions, causes of actions, suits, debts, claims, demands or damages or liability or expense of every kind and nature incurred or arising by reason of any actual or claimed negligent or wrongful act or omission of mine while riding in any vehicle assigned to the Police Department or while accompanying any member or members of said Police Department during the performance of their official duties, or observing or participating in the operations of the Police Department within the confines of any Police Department Facility.
4. I further acknowledge that I may have access to confidential information and agree that I will comply with the statutes of Arkansas and all rules and regulations of the Police Department regarding dissemination of any and all information which I may acquire while riding /observing the operations of the Texarkana, Arkansas Police Department.

I fully understand the contents of this document and sign the same of my own free will.

Ride Along Participant Signature	Date
Officer Signature	Date
Supervisor Signature	Date
Shift Commander Signature	Date
Division Commander Signature	Date

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Texarkana Police Department

Instructions to Persons Riding in Police Unit

Please read this document carefully. You will not be permitted to participate in the ride along program of the Texarkana Arkansas Police Department unless this form and the attached “waiver of liability” are correctly and fully completed. Initial in the blocks provided before each statement. Minors must have their parent or legal guardian co-sign in order to participate in this program.

	I understand that I must stay in the patrol car at all times unless the officer gives me permission to get out.
	I agree to wear my seat belt.
	I have not consumed alcohol or any other drug or medication in the past twenty-four hours that might impair my ability to function safely.
	I have no health conditions which could create an emergency situation that I have not told the police about. I have told the officers (indicate any health problems of which you are aware such as diabetes, epilepsy, pregnancy, heart condition, etc.):_____.
	I am not carrying any weapon and I know that I may not use any weapon while participating in this ride along program.
	I understand that I may not operate the police radio except in cases of emergency or as directed by the police officer.
	I will not attempt to assist the officer in any manner which may present a threat to my safety.
	I understand that I should avoid any contact with any person that the officer may arrest while I am riding.
	If I am given permission to leave the patrol car to observe the officer working, I will do so only from a safe distance.
	I know that I have no police powers.
	I understand that in the event of any civil or criminal litigation implicating me as a participant in this program, I am not entitled to legal representation from the Texarkana Police Department.
	My safety and that of the officer are of primary concern, and I will do everything possible to minimize any risks to our safety.
	I agree to wear business casual attire during my ride, and I understand that shorts, t-shirts, and torn or faded clothing are not considered appropriate wear.
	I will not use any device to record activities either by audio or video.
	I will not discuss any activities witnessed so as not to influence a future prospective juror.

I have read these instructions and initialed each of them. I understand them and I agree to follow them. If for any reason the officer with whom I am riding believes I have failed to follow these instructions, I understand that he may revoke my privilege to continue in the program.

Signature: _____ Date: _____

Parent or Guardian of Minor: _____

RIDE ALONG PROGRAM APPLICATION

STATUS:

Civilian Ride Along Vendor Media Non-Sworn Emp. CRC
 Other: _____

LASTNAME: _____ FIRSTNAME: _____

RACE: _____ SEX: _____ DOB: _____ AGE: _____

SSN: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

EMPLOYER: _____

HEALTH ISSUES: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ E-MAIL: _____

EMERGENCY CONTACT PERSON:

LASTNAME: _____ FIRSTNAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

HOME PHONE: _____ WORK PHONE: _____

CELL PHONE: _____ RELATIONSHIP: _____

APPLICANT RIDE REQUEST PREFERENCE:

DATE: _____ SHIFT: _____ OFFICER: _____

ROUTING INFORMATION:

WAIVER SIGNED / ATTACHED: INSTRUCTION FORM ATTACHED:

NCIC/ACIC/IN-HOUSE CCH ATTACHED:

SUPERVISOR : _____ DATE: _____

APPROVED: DISAPPROVED:

SHIFT CMDR: _____ DATE: _____

APPROVED: DISAPPROVED:

DIV. CMDR: _____ DATE: _____

APPROVED: DISAPPROVED:

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